

Meeting Minutes:

Wednesday, August 26, 7:45pm

Southern Shoppe

I. Worship – John Hargy, SA Executive President

- a. Acts 13:4, 5 Paul and Barnabus first Missionary Journey
- b. *Sent by the Holy Spirit*
- c. Don't wait for a guarantee of success

II. Committe Updates

a. Bear Committee

- i. Meeting with Alexis at 1 to arrange for the handlers and dry-cleaning
- ii. Plans for Forest special appearance at the welcome party

b. Bylaws Committee

- i. Meeting tomorrow to go over the bylaws and constitution

c. Finance and Scholarship committee

- i. Met with Negron yesterday to discuss the scholarship they will be offering and connect with social committee for advertising on social media
- ii. Discussing budget

d. International Student Committee

- i. Steps for speaking with Mrs. Grace Duboas about future projects

e. Social Committee

- i. Schedule senate social meetings for next week
- ii. Plans for pop-up booth next week, focused on connecting new students with veteran students.

III. Project Proposal – John Hargy

- a. Installation of Amazon locker on campus

- i. Problem – packaged delivery with village and dorm students. Delivery may move from 2-day shipping to 14-day shipping. Heavy mailroom volume.
 - 1. System – P.O. boxes sorted out to different dorms from USPS.
 - Nearest amazon locker is 15 min away.
- ii. Solution – Amazon locker with a self-secure kiosk.
 - 1. Benefits
 - a. Installation, hardware and customer support of amazon locker is completely free.
 - b. various size options to choose from.
 - c. Shorten shipping delivery time
- iii. Possible locations – outside VM or inside Beitz
 - 1. Indoor location would be exclusive to students and faculty.
- b. Timeline
 - i. If approved with amazon may take 8-10 weeks
- c. Contacts
 - i. Justin Brookes, Lisa Hall, Justin Moore, and Joey Tolbert

Motion: I move to approve the installation of an Amazon Locker on campus

IV. Discussion (5 min)

- a. Question: Can you expand a bit on how do the lockers work?
 - i. Answer: Each locker has 40-50 compartments. You select that locker for the address where the amazon delivery driver driver will place your package.
- b. Question: You mentioned this proposal was discussed in the past. Were there any concerns or reasons for this not going through?
 - i. Answer: I believe this proposal hasn't been brought up enough times to fully plan out
- c. Question: How exactly is it inaccessible to community, what is the bypass for that?

- i. Answer: A button that that you select when placing your order through amazon stating that you are a student
- d. Question: Curious about the safety aspect? How do they ensure this?
 - i. Answer: Delivered into a particular package that only you and the amazon driver have access to

Alarm for 5 minutes of discussion goes off

Parliamentarian Motions to add 5 minutes

In favor 17

Against 3

Discussion resumed (addition of 5 mins)

- e. Question: The current system ensures a system that is secure, how do we secure the safety of the students given that it is an outsider is coming into a building?
 - i. Answer: An amazon delivery driver working during office hours of the day that doesn't seem like a serious harm
 - ii. The VM is already public to the community and there hasn't been a serious threat
 - iii. The same can be said for Beitz where the families come to visit
 - iv. The dorm also has a delivery driver who comes in that all the desk workers are familiar and comfortable with
- f. Advice: The biggest challenge will be volume, especially in this time of year where packaging is on a all-time high. About 150 packages a day that is steady. Amazon will need to import 150 packages. Another concern is that students receive large packages, and we would need lockers that would have to accommodate for that. That may be the reason why this didn't go into completion.
 - i. Answer: Once it fills that shipping option no longer shows up.
- g. Question: If all the orders that are shipped at the same time from a single account, would it be in the same locker?
 - i. Answer: If you prefer it to be sent to UPS you can still have that option. We are not replacing those other options, we are just relieving the surge of deliveries.

Timer goes off

We are not going to vote today and will revisit this project during the next meeting.

V. **Announcements**

- a. Send the departmental proposals. Present will be until we vote to see when we want to see
 - i. Question: if the department has not sent the document, should we let them know that the pool closed?
 - ii. Answer: Send a follow up with them and let them know that the forms are needed as soon as possible. Preferably next week!
 - iii. Can you clarify the process of how we will choose the 3 projects?
 - iv. Answer: Next meeting September 10th we will cover and choose which three to move forward with
- b. Reminder to be here early for efficiency
- c. Attire is business professional
 - i. Men please wear suits, or a long sleeve with a Tie
 - ii. Females wear close toed shoes or sandals or heels.
 - iii. For everyone, no sneakers or rubber shoes. Come in professionally clothed before we start.
- d. Lates and skips.
 - i. Please make sure this is a good time that accommodates everyone's schedule.
- e. Only two lates with VALID excuse possible: please contact Prscille, Heaven, or Jeni.
- f. Convocation is mandatory to support the president who is speaking tomorrow
- g. Senate group photos Friday 10pm - 12pm {Tentative}– business attire and senate polo shirts. Headshots for the senators who weren't here last week.
- h. Proposals and presentation from students or individual proposals due **before Tuesday at noon**
- i. Constituent Emails
 - Please refer to Senate minute document when emailing minutes to your constituents.

- On the teams file, you can find constituent email template for senate minutes.
- By the next meeting we will have the numbers for the constituents.
- Be creative for subject line, please nothing inappropriate or unprofessional. Introduce yourself for the first email.
- Please repost the senate minutes on Instagram when uploaded.
- Senate minutes should not be the only way the constituents know about what is happening.
- We will assign an official list of committees by next week.
- Attach the link for senate minutes as well as proposal if there is one for that meeting (in pdf form)

Attendees

Havin Yang	Tiffany Mogaka
Josh Lohr	Houston Beckworth
Conrado Tojino	Rebecca Santiago
Brendan Koilpillai	Lauren Pritchett
Derek Renck	Arrienne Lilosa
Naomi Munyaka	Rebecca Moreno
Heidi Burke	Alexis Grentz
Nyah Jackson	Priscille Mikala
Alejandro Robles	Heaven Robles
Kalla Carballo	Jeaneva Bautista
Andrew Cornelius	Dennis Negron
Jacob Ko	